



MCBC 6th Business Excellence Awards 2010 AWARD NOMINATION GUIDELINES

Industry Excellence in Information Technology

The MCBC 6th Business Excellence Awards 2010 are designed to recognize achievements and contributions of successful businesses in Malaysia. The awards will be presented at an awards dinner gala on November 10, 2010. Winners will receive an award trophy and must agree to be featured in MCBC's magazine, "The Bridge".

The award for Industry Excellence in Information Technology (IT) will be given to a company or institution that has developed and/or used IT to create a new product, product improvement, and/or to enhance business processes.

Criteria

The criteria for this category are as follows:

- ✚ The introduction of a new IT application, or improvement of an existing IT application, which enhances the flow of information and/or communication
- ✚ A commitment to excellence
- ✚ An ongoing commitment to research and development
- ✚ Growth in the past year
- ✚ Contribution to Malaysia's economic development

Nomination package requirements

Your nomination package should include the following:

- ✚ Completed questionnaire
- ✚ Application fee
- ✚ Current company literature or brochures
- ✚ Photos, videos, or other graphic items in print and soft copy. Preferred file formats are: MS Word for documents; EPS, AI, or high-resolution JPEG for graphics; AVI or MPEG for video
- ✚ Soft copy of the company's logo in EPS format with fonts outlined for use in PowerPoint presentations, banner, and publications
- ✚ Anecdotal evidence/examples of business excellence during the past two years of operation

Award Rules

Nominations are open to members of the Malaysia Canada Business Council and/or any successful Canadian/Malaysian corporations/institutions.

The nominations will be judged by an independent selection committee established by the MCBC. The committee will be endorsed by the MCBC Board of Governors and will comprise the President of the MCBC, the BEA Chairman, a senior representative from the Canadian High Commission, the MCBC Executive Director, MCBC members-at-large, and high profile Malaysian industry players.

The selection committee reserves the right to not present an award in any of the advertised categories. The decisions of the selection committee will be final and no appeals will be considered.

MCBC 6th BUSINESS EXCELLENCE AWARDS 2010

Industry Excellence in IT – Award Nomination Form

Please complete this form and return it to the MCBC along with any supplementary material that is deemed appropriate for this submission. Any information you provide is considered confidential, will not be shared outside of MCBC, and will only be used for the purpose of considering a Business Excellence Award. If you require more space for your answers, you may attach separate sheets to this form.

1. Basic information

A: Nominee information

Company name:		
Business address:		
City:		
State / Province:		
Postal code:		
Country:		
Telephone no.:		
Fax no.:		
Email:		
Website:		
Head office location:		
Same address?	Yes No	
Head office address:		
City:		
State / Province:		
Postal code:		
Country:		
No. employees:	In Canada:	In Malaysia:
Attach a copy of your latest audited financial statements and corporate profile or annual report		

2. Background

Please provide a brief history of your organization and its IT activities. (Max 200 words)

3. Growth

Please provide information on your organization's growth in the past two years (e.g., sales growth, increase in number of employees, and any introduction of new goods, processes or services).

4. Achievements

List any significant events, issues or accomplishments that your organization has achieved in the past two years. This should particularly focus on the implementation of new methods, processes or creation of a new or improved IT products /applications.

5. Economic contribution

Please outline ways that your organization has contributed to the development of the Malaysian and/or Canadian IT industry in the past two years.

5. Industry leadership

How has your organization demonstrated excellence and leadership within the IT industry?

6. Social contribution

Indicate ways in which your organization has contributed to the community in the past year.

7. Management leadership

Describe how the senior management of your organization guides the organization for continuous improvement at all levels of operation, including corporate and social objectives.

8. Strategic planning

Describe how your organization establishes its strategic objectives and how it implements these objectives in order to ensure continuous improvement in IT.

9. Marketplace & stakeholder focus

Describe how your organization determines targets and manages the divergent objectives of development of IT, customer satisfaction, the marketplace, and stakeholder interests in order to achieve balanced corporate/institutional objectives.

10. Human resources

Describe how your organization encourages, empowers & solicits its staff to continuously contribute to the achievement and success of organisational objectives.

11. Performance measures

Describe how your organization measures performance, and identifies and manages its key processes and knowledge base toward advancing the field of IT. Include examples of how tangible value is added to the products or services offered to customers.

12. Any other information

Please include any information you would like to add that has not been covered elsewhere to substantiate this award nomination.

This submission form must be signed by a senior executive (with signing authority), of the nominated company/institution.

I hereby certify that the above information contained in this submission is accurate and correct.

Name:

Position:

Company:

Signature:

Date:

Deadline for submissions: September 20, 2010

Awards Dinner Gala

Executives from the winning companies will be recognized by their peers and colleagues at the MCBC 6th Business Excellence Awards 2010 Dinner Gala at the Sunway Hotel & Spa Grand Ballroom, Petaling Jaya, on **November 10, 2010**.

Submission deadline

Nominations for the MCBC 6th Business Excellence Awards 2010 will be accepted through to **September 20, 2010**.

Additional recognition in The Bridge magazine

Winners will be recognized at the Awards Dinner Gala and featured in the **December 2010** issue of MCBC's magazine, "The Bridge".

Completed nomination forms should be mailed or hand delivered along with the application and application fee, to:

Malaysia Canada Business Council (MCBC)

56-2, Jalan 27/70A, Desa Sri Hartamas, 50480 Kuala Lumpur

For questions regarding the MCBC 6th Business Excellence Awards 2010, please contact MCBC's Executive Assistant Ms. Min Rahim.
Email: mcbc@malaysia-canada.com / Phone: +603 2300 1241

Website: www.malaysia-canada.com